

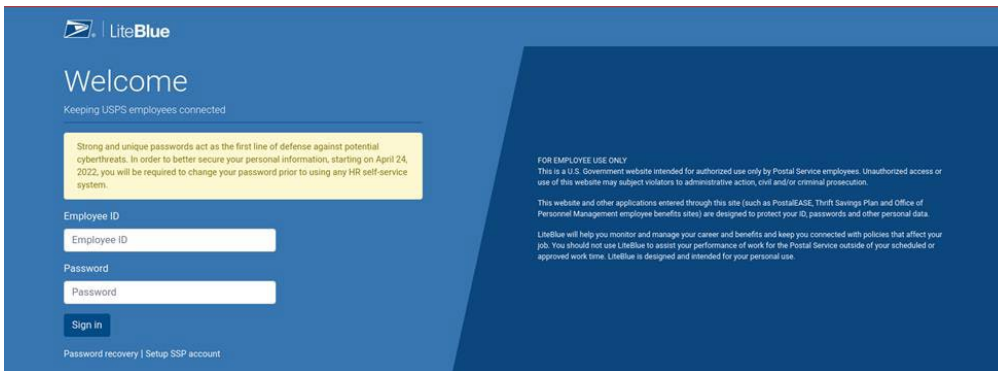
Keeping Your Private Information Secure

Example of the legitimate LiteBlue login site (www.liteblue.usps.gov)



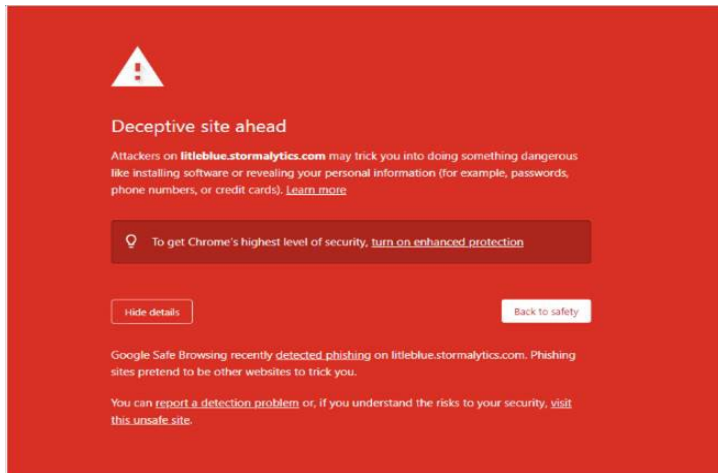
Notice: The web pages appear the same

Example of a spoofed LiteBlue login site (www.ilitelbue-secure.com)



The only difference is the address in the web browser

If you see a Deceptive Site Warning as shown below DO NOT proceed



Updating Your Preferred Email Address

Log in to LiteBlue.usps.gov

- On any computer or smart device, navigate to LiteBlue at liteblue.usps.gov
- Select **Setup SSP account** under the sign-in button
- Select **Enter SSP** and login with your Employee ID and Password

LiteBlue

Welcome

Keeping USPS employees connected

Strong and unique passwords act as the first line of defense against potential cyberthreats. In order to better secure your personal information, starting on April 24, 2022, you will be required to change your password prior to using any HR self-service system.

Employee ID

Password

Sign in

Password recovery | **Setup SSP account**

Enter preferred email address

- Select **Manage Email** tab and enter preferred email address

UNITED STATES POSTAL SERVICE®

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Welcome to Self-Service Profile (SSP).

The SSP application allows you to establish and/or update the identification components you use to access the Postal Service's Self-Service applications. You can manage your profile by selecting the tabs below. This page provides you with a summary of what you have set up, and when you set it up. Through the tabs it also allows you to create a new password and to add, tab allows you to update your PIN. The Manage Security Questions tab allows you to update your security questions and answers. These are the questions you need to answer if you forget your password.

Profile Summary | Manage Password | **Manage Email** | Manage PIN | Manage Security Questions

Function	Set	Last Updated
ANSWER # 1	Yes	
ANSWER # 2	Yes	
EMAIL	Yes	
PASSWORD	Yes	
PIN	Yes	
SECURITY QUESTION # 1	Yes	
SECURITY QUESTION # 2	Yes	

* If you've recently submitted and verified a new Email address; you may need to logout and log back into SSP to see the Email component set to Yes in the Profile Summary.

Your new email address will require verification. Please follow the steps in the email to successfully update your email address on file.